



LISIEUX ANAND SCHOOL

P.B. No. 3, PANNA - 488 001 (M.P.)
(Affiliated to CBSE, New Delhi
Affiliation No. 1030717)

PROSPECTUS



Wisdom makes everything new - Holy Bible





LISIEUX ANAND SR. SEC. SCHOOL

Introduction

Lisieux Anand School, established and administered by the Catholic Diocese of Satna, is a premier English Medium School of Bundelkhand region of Madhya Pradesh. It was founded in 2003 as the fulfillment of the long cherished dream of the people of Bundelkhand region and the response of the Catholic mission to render quality education to the children of Panna district. It is managed by Satna Diocesan Society. It is run in collaboration with the congregation of the Sisters of Adoration of the Blessed Sacrament (SABS). Admission is open to all and it will not spare any effort in rendering the service to people, irrespective of caste, sex, creed, social status or religion, so as to conserve their religion, language and culture.



Hallmarks

School education is one that goes far beyond the traditional classroom. Lisieux Anand School provides state-of-the-art facilities, amenities, technologies and infrastructure to optimize teaching pedagogies and learning outcomes. By offering multi-disciplinary learning opportunities to the students, school provides a conducive and secure atmosphere for the exploration of activities that will help them nurture creativity and sharpen the intellect and become a continuous learner for life. Lisieux Anand School is distinguished by the following traits:

- High quality education for all-round development of the students through a student-centric approach
- Well-trained and competent teachers sensitive to the needs of the growing child to secure extremely good results
- Modern and integrated curriculum for the integral growth of the student
- A teaching methodology based on equal emphasis on educational, co-curricular and extracurricular initiatives
- Technology-enabled Smart Class education with LCD projectors and interactive whiteboards
- Rich library, high-end computer labs and well-equipped Science laboratories to broaden the horizon of knowledge
- Well-ventilated, spacious and fully digitalized classrooms to facilitate different learning strategies
- A perfect mix of improved infrastructure and modern amenities to create proper ambience for study



- Green, serene and pollution free environment conducive to concentrate and learn
- Alert security guards and CCTV surveillance cameras to maintain safety and security of students
- Convenient, hygienic and eco-friendly campus designed to promote child's health and learning skills
- Children's play park with wide range of outdoor equipments and toys to express their fun-loving nature while developing crucial cognitive, physical, social and emotional skills.
- Personality Development and Career Counselling classes to succeed in life through right carrier path

Aim

The Aim of the institution is to impart a sound education to children by the harmonious development of their physical, moral, intellectual, emotional and spiritual level. They are helped for unfolding and developing their unseen potentialities through observing, hearing, doing and playing. We inculcate in them the values of honesty, compassion, gratitude, courtesy, empathy and respect towards others and help them to foster teamwork, leadership and social responsibility in children. We instill into them the spirit of responsibility and patriotism and make them disciplined citizens committed to the service of the nation.



Infrastructure and Amenities

Well Equipped Science Laboratories

Kindled curiosity generates interest and elicits academic involvement in the youngsters. The School has well equipped science labs for Physics, Chemistry and Biology with the latest apparatus to accommodate the students at a time. The Labs with modern amenities and quality specimens and models open up a world of knowledge for the budding scientists to observe, experiment and comprehend. The basic purpose of lab is to motivate children to convert the imagination into reality and prepare them for life by instilling an approach to analyze problems and find solutions on their own.

Fully fledged Computer Lab

Computer science was introduced into the school curriculum in 1995 with the intention of accelerating a creative interest in modern technology and scientific knowledge. It is fully equipped with the latest state-of-the-art, computer software, hardware and networking. It is actively used under the guidance of well qualified and experienced staff for imparting computer skills and knowledge to the students. School has separate computer lab for primary as well as higher section.

Math Lab

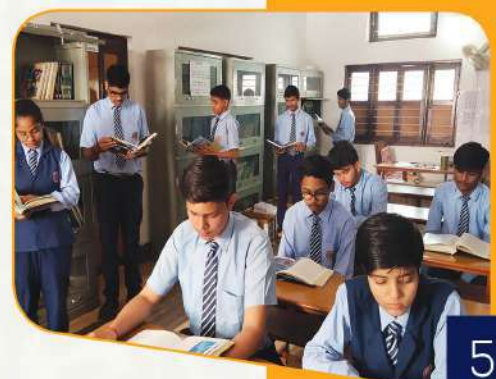
A state-of-the-art Math Lab provides an opportunity for the students to discover Mathematics, understand its basic structure, pose and solve meaningful problems. It is a place to enjoy and explore the wide spectrum of Mathematical experiments. It takes the students beyond curriculum and prepares them to possess the critical and analytical skills for mathematical interpretation. It provides greater scope for involvement of both mind and hand which facilitates cognition.

Technology-enabled Smart Classes

Our classrooms are converted into technology-enabled smart classrooms fully equipped with LCD projectors and interactive Digital Board Systems. A powerful Smart Class Application Engine allows teachers to view and plan relevant digital content for their classroom sessions as per the syllabus. It comprises all interactive modules, presentations and all the multimedia facilities, which are appealing to students

Rich Library

The School has well-stocked spacious library to quench the children's intellectual craving. It is a vast setting where the students enrich their knowledge, gain access to various authors and latest publications and reinforce their class room learning. The treasure trove of our library is reference books, illustrated encyclopedias, books, story books, fictions, selected daily newspapers, weekly and monthly magazines and periodicals.





Co-curricular Activities

Co-curricular activities are an integral part of the school's educational philosophy and ethos.

Additional subjects such as computer, general knowledge, moral science, drawing and physical education are emphasized adequately to ensure the development of all round and harmonious personality in each student.

The school organizes various cultural and literary programmes every year —such as debates, public speaking, elocution, declamation, quiz, music (vocal and instrumental), dancing (Indian and western), drama, painting, art and craft, yoga, band, karate etc.— to bring out the talents of the students and prepare them for different levels competitions.

To imbibe the patriotism in students, they are encouraged to participate in Scouts and Guides, Red Cross etc. and celebrate national holidays with great enthusiasm and patriotic favor.

Health Club, Science Club, Digitech Club, Eco Club, Awareness Club, Mathletes Club, Literary Club, Dance Club, Dramatics Club, Music Club, Language Club, Art and Craft Club, Heritage Club, Sports Club, Cultural Club etc., are some of the clubs aiming at tapping the talents of young artists while nurturing in them physical and mental well-being.

With a view to expand the horizons of our students, exciting and inspiring educational tours are arranged to various places of historical and cultural importance.

To promote humanitarian principles and values in students, we carry out many social and charitable activities locally.

To become global green citizens and to improve their immediate environment, our students are encouraged to participate in different activities like tree planting drive, celebration of different environmental days, awareness rallies, competitions like poster making, slogan writing, symposiums etc.



Physical Education

The school lays emphasis on physical fitness to regular physical training conducted by well qualified and experienced physical instructor. The school provides expansive playground of 3 Acres, ideal for all kinds of sports, as well as indoor games— such as Cricket, Shuttle Badminton, Table Tennis, Basket ball, Volley ball, Foot Ball, Skating, Chess, Carrom, etc. Annual sports and games are held every year. To identify students with athletic potential, they get opportunities to participate in the Inter House and Inter School Competitions and friendly tournaments with other schools.

Infirmary

The school pays special attention to health and sanitation of the students. A well equipped medical room, separately for boys and girls, takes care of all minor ailments. Students who suddenly fall ill or are accidentally injured in the school campus seek refuge here and are nursed and given first aid. Doctors are available on call, to meet any emergency and listen to the woes of the little patients. Medical check-up is carried out for the benefit of the children and the parents are informed if any further medical aid is needed.

Admission

Admission is opened to all. The minimum age for admission to Nursery is 3, L.K.G. 4, U.K.G. 5 and Class 1st 6 years as on 1st April. The parents seeking admission to their ward shall submit an application in the prescribed form complete in all respects. Photocopy of Birth Certificate, Aadhar Card, SSSM ID, Bank Account and 3 Passport size photographs of the child are required at the time of admission. It is mandatory to bring Transfer Certificate (TC) and the original mark sheet from the previous school for the transfer cases.





General Guidelines and Recommendations to Parents

- Parents are an integral part of the school and the school expects them to co-operate with the school authorities by ensuring that the children observe punctuality, attendance, regulations regarding uniform, cleanliness, good grooming and fidelity to study and work assignments. Parents shall deliberately create a study environment for children at home.
- The School Diary (Hand Book) is to keep you abreast of the day to day progress of your child; his/her assignments and keep in contact with his/her teachers. Parents should check the Diary regularly and sign any report recorded by the teachers, and the assignments and homework given.
- They are advised to check the bag of their children to see if they have brought something that does not belong to them or is carrying age inappropriate articles.
- Private tuition is not encouraged. Instead, the parents are requested to give personal attention to the children and help them in their doubts as far as possible.
- Parents are requested to be in constant touch with the school to have a clear knowledge of their ward's progress in studies. They must by all means attend the parent-teacher meeting to consult with the teachers regarding their children. The suggestions of the parents are earnestly expected.
- Parents are not permitted to enter classrooms or staff-room to meet their children or to seek unscheduled





interviews with teachers during school hours. Those who wish to seek information or any suggestion may do it during the parent-teacher meetings.

- Critical remarks about a teacher should be avoided in the presence of the children, as this will cause loss of respect for one's teacher. Those who wish to make any legitimate complaint about their children's education or other matters should do so to the principal, and not to the class teacher.
- We are deeply concerned about the safety and security of our children. Visitors are not allowed during the school hours. During class hours students will not be allowed to go home or elsewhere. Even in case of emergency, no student will be sent home unless a duly authorized person comes to take the child with a note of authority from parents; however the decision remains at the discretion of the principal.
- When a student is likely to be absent owing to illness for a long period, the principal must be informed through an application for leave supported by medical certificate within a week. Failure to do so will result in the child's name being removed from the school roll.
- Children should not be sent to school if they are sick. Inform the school authorities in writing if the child is suffering from a chronic disease stating the history of illness and special precautions to be taken, if any.
- No school business will be transacted during the holidays or outside the school hours.
- The school authorities are not responsible for the safety of a student after the school hours. Necessary arrangements must therefore be made to take the children home immediately after the class.
- Parents must provide the school with correct mobile numbers and also inform about the changes so that SMS containing important messages can be sent to them.
- It is the duty of every parent to pay the school fees in the stipulated time. Generally, there will not be any further reminders to pay the fees. Defaulters will be charged a late fee of Rs. 50/- per instalment. The revision of the fee structure up to 10% will be decided within the L.M.C. Progress Report, Transfer Certificates and other documents cannot be generated if there is any kind of fee dues.
- Admission fee, registration fee and annual fee once paid to the school will not be refunded under any circumstances or for any reason whatsoever.



Regulations for Students

- Strict regularity, implicit obedience, courtesy in speech and conduct and cleanliness of dress are some expectations from every student. Students must strictly conform to the regulations laid down in this regard.
- Movement to classrooms between periods should be done in silence and in an orderly manner. Running, playing, whistling or shouting inside the school building is not permitted. No student will loiter in the school campus after the respective bells have rung. Student should not enter in other classes without permission.
- Punctuality is essential at all times. Entry of students is not permitted after the commencement of the school as per the school timings. Disciplinary action will be taken against the students who are habitually late to the school.
- Students must come to school in neatly laundered uniform and polished shoes. Their nails must be trimmed regularly. Boys should get their hair cut at regular intervals. Long hair, pony tail, spiked and styled hair, colouring of hair and shaving of head other than for religious purposes are strictly forbidden. For the girls, shoulder length hair or longer to be neatly tied up in plaits. Skirts should be worn Knee-length.
- Students should bring their Hand Book every day and text books and note books according to the Time-table. All students must wear uniform and identity tag inside the school campus.
- Classrooms and the school premises shall be kept neat and tidy. All waste papers must be put in the proper receptacle. Students must make a point of picking up and disposing of litter and caring for the appearance of the school.
- No Student is allowed to go out of the school premises during the school hours without the permission of the principal. Half-a-day and short-time leaves in between the school hours should be avoided for security reasons.
- It is compulsory for the students to participate in the school assembly and the physical exercise daily. The assembly starts before fifteen minutes of the first period. After the assembly all must go to the classes in keeping line by keeping silence.
- As regular attendance is an important element for successful work, no leave is granted except for serious reasons and that too only on the previous written application from the parents. A minimum of 75% of attendance of the total working days of the academic year is a pre-requisite for promotion.
- Continuous absence of students for 15 working days without sufficient reason will be considered equivalent to the withdrawal of the student from school causing removal of his/her names from the rolls. Requests for leave on medical ground must be supported by a certificate of medical practitioner.
- Appearing for the final examination is necessary for promotion. Promotions are granted on the basis of the whole year's performance. To pass in any subject a student will have to secure at least 40% of marks.





- No student is allowed to bring mobile phone, laptop, tab, camera or any other electronic gadget to the school without prior permission; if found in possession they will be confiscated from the school without any prior notice. No student is allowed to drive a motorized vehicle to school. Strict action against defaulters will ensue if this act of indiscipline is repeated.
- Private tuition is not generally encouraged and students are not allowed to take private tuition in any subject from the members of the school staff.
- English is the medium of communication in the school premises. In order to acquire proficiency in spoken English, all students must compulsorily converse in English during the school hours.
- Every student is expected to take part and co-operate in various school activities such as cultural programmes, sports, games, drill etc. No requests for exception will be entertained, except for medical reasons.
- Students shall be responsible for the safe custody of their belongings. As a precautionary measure, it is suggested that they have their names inscribed on articles like tiffin carriers, umbrellas, school bags, pencil box etc.
- Students are not supposed to bring money to the school. Carrying valuable articles like expensive watches, fancy stationery items, items of jewellery and electronic gizmos to school is strictly prohibited. The school authorities will not be responsible for the loss of articles of students.
- Care must be taken of all the school property and no student should damage or destroy desks, chairs or other furniture or draw anything on the walls or in no way damage the things belonging to others. Any reported damage will be dealt with strict action. In case of vandalism, the cost of damage incurred will be fully recovered with fine from the defaulter.
- The school has zero tolerance policy for physical violence/bullying by any student and use of alcohol, tobacco and narcotic drugs by any student even outside school premises. No chewing gum or stimulant is permitted anywhere in the campus.
- Irregular attendance, continual neglect of studies, disobedience, unjustified long absence, disrespect towards any members of the staff, malpractice at examinations, thieving, objectionable immoral behavior and other serious intentional offences will attract suspension or strict disciplinary action from the school.
- **The principal reserves the right to waive any of the rules contained in this prospectus without assigning any reasons for his or her action and it will be binding on parents and students. Matters not covered by the existing rules will be at the discretion of the principal.**



**LISIEUX ANAND SCHOOL
P.B. NO.3, PANNA, M. P**



Affiliation No. 1030717

School Code: 50680

REGISTRATION FORM

Sl. No. 001

1. Name of the student (Block Letters) :
2. Boy / Girl :
3. Father's Name :
4. Mother's Name :
5. Date of Birth (in figures) :
6. Date of Birth in words :
7. Age of the student as on 01.04.202.... :
8. Last school attended (if any) :
9. Nationality: State: Mother tongue:
10. Admission sought to class :
11. Father's occupation :
- Mother's occupation :
12. Name of the office and address :
-

13. Full Residential Address with phone / mobile number:
..... Note: This form is merely for the purpose of registration and is not guarantee of admission. It's valid only for one student and for the class mentioned above (No. 10)
.....

**LISIEUX ANAND SCHOOL
Acknowledgement**



Reg. No:

Received an application from Mr. /Mrs. for registration of his / her daughter / son
.....for admission to class:

Signature

I have read the rules and regulation of the school, and declare that if my son/daughter is admitted, I will abide by the rules and regulations of the school. I will not make or request for change of the name/ date of birth of my child/ward filled in the form or any other records of the school.

Date:

Signature of the Parent

For Office Use

Sl. No. Allotted

Signature of the receiver with date





LISIEUX ANAND SCHOOL

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